

NORTH ROCKHAMPTON STATE HIGH SCHOOL
PARENTS AND CITIZENS ASSOCIATION



General Meeting held 22nd August 2016 at 5.30pm in the Admin Block.

Meeting was called to order by Andrea Maxwell (President) at 5.34pm.

GENERAL MEETING

ATTENDANCE: Thirteen people were in attendance and there were two apologies.

Attendance:

Michelle Coker
Ken Coker
Mick Neaton
Michelle Lyons
Mat Newell
Kim Applewaite
Sandra Brown
Neil Fisher
Tony Williams
David Bremet
Geoff Higgins
Andrea Maxwell
Nicki Kennedy

APOLOGIES:

Janet Young
Leisa Neaton

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on the 18/7/16 were circulated.

Motion: Moved Geoff, seconded Michelle that the minutes be accepted as read. Carried.

BUSINESS ARISING FROM MINUTES

- a) Dryer is now working
- b) The washing machine is still being investigated
- c) Review of funding form will be addressed at an Executive Meeting
- d) Bursary application will be reviewed.

CORRESPONDENCE

Inwards:

Outwards: .

Due to an computer issue correspondence as per spreadsheet was not presented.

TREASURER'S REPORT

The P & C has recorded a loss to 31 July 2016 of \$2986.98 as per attached AP & L Statement from CMS. The Tuckshop and Uniform Shop recorded profits for the year to date to 31 July 2016 of \$5001.47 and \$8534.81

respectively. However, overhead expenses are \$16523.26 to 31 July and as this exceeds the amount of profit generated by the tuckshop and uniform shop, the overall results for the year to date is a loss.

Our Bank Balance as at 31 July 2016 was	\$98342.19
Money held in Trust with CM Solutions as at 31 July 2016 was	\$36065.23
Total Cash at Bank position as at 31 July 2016 was	\$134407.42

Major Income for the months of July 2016:

❖ Tuckshop	\$29268.45
❖ Uniform Shop	\$7704.00
❖ Catering	\$2895.75

Major Expense for the Months of July 2016:

❖ Tuckshop Purchases	\$20800.99
❖ Uniform Shop Purchases	\$13794.90
❖ Tuckshop Wages and Super	\$10711.78
❖ Uniform Wages	\$986.65

Motion: Moved Michelle, seconded Sandra that the financial report be accepted as tabled. Carried.

Executive Decisions

Nil

Requests for Support

Nil

REPORTS

Principal's Report

See attached.

Tuckshop Report

See attached

- a) The Executive will arrange to meet with Kim in regard to the new Tuckshop Menu Guidelines

Social Media

1. Facebook has been very active of late. We reached 6500 through the advertisement of 'Creepy Town'. Newsletter items have been added.
2. The recent School Newsletter did not have the link to the P & C Facebook Page.

Chaplain Report:

No Report

GENERAL BUSINESS

- a) Discussion re the re-formation of the Fundraising Committee in consultation with the school. Advertisement for interested people to be placed in the Newsletter and Facebook page.
- b) The P & C will investigate using a P & C survey to be distributed to parents/caregivers. The school advised that the Newsletter provider for the school has access to a survey which can be distributed.
- c) Sandy would like to work with the school community to assist in Facebook content eg. Calendar, Events etc. Discussion

also took place with regard to the transition day and its advertisement.

- d) The P & C would like to work with the school in relation to addressing issues in relation to uniforms etc when students are participating in sporting and cultural events. Discussion took place in how the P & C could assist the school.
- e) Councillor Neil Fisher addressed in meeting. Firstly he wanted to send his congratulations to the school and students in the production of 'Creepy Town'.
- f) Councillor Fisher also requested the supporting letter from the P & C in relation to the support of \$2000. Andrea will send the letter into Council.
- g) Councillor Fisher addressed the meeting in relation to complaints that are being made re parents/carers etc double parking on Alan Drive off Robinson Street. The school will add a warning notice in the next Newsletter.
- h) Mr Bremet – Rockhampton Regional Council, advised the school of impending works that will be occurring around the school in the next few months.
 - a. Re-profile of Berserker Street
 - b. Footpaths outside the school will be re done in December 2016 ~ January 2017.
 - c. New drainage system going in along Simpson Street. This will affect parking along Simpson Street as well as the staff parking. This work is due February 2017 ~ March 2017. The school requested updates from Council in relation to exactly when the work will commence.
 - d. There will also be an assessment of the Parking allotment in Robinson Street.

ENDORSEMENT OF NEW MEMBERS:

David Bremet – All in favour

Meeting closed at 7.15pm.

These minutes are a true and correct record of the meeting: Signed _____ (P & C President)

The next P&C Meeting will be advised.